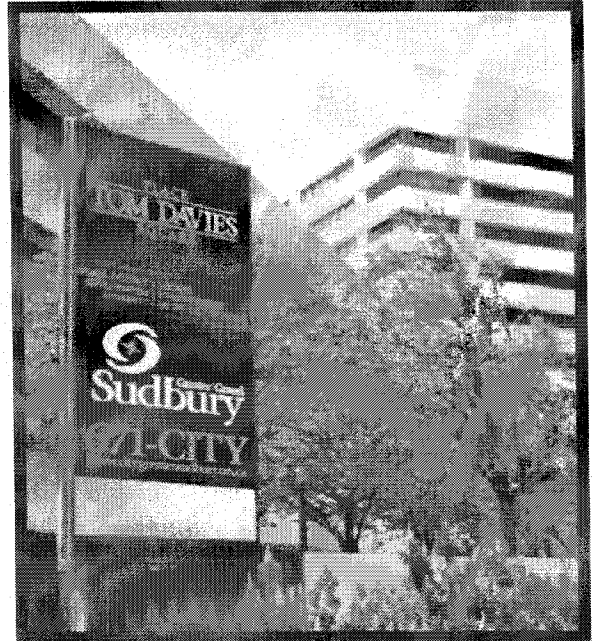


# Agenda Ordre du Jour

Deputy Mayor/Maire Adjoint  
Ron Dupuis  
Chair/Président



For the  
Nomination Committee  
Meeting to be held

Wednesday, March 26, 2008

**at 5:00 p.m**

Council Chamber  
Tom Davies Square

Pour la réunion du  
Comité des candidatures  
qui aura lieu

mercredi 26 mars 2008

**à 17 h**

dans la Salle du Conseil Place  
Tom Davies

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**FIFTH MEETING OF THE NOMINATION COMMITTEE  
TO BE HELD ON WEDNESDAY, MARCH 26, 2008 AT 5:00 P.M.  
IN COUNCIL CHAMBER, TOM DAVIES SQUARE**

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**DEPUTY MAYOR DUPUIS, IN THE CHAIR**

***(PLEASE ENSURE CELL PHONES AND PAGERS ARE TURNED OFF)***

The Council Chamber of Tom Davies Square is wheelchair accessible. Please speak to the City Clerk prior to the meeting if you require a hearing amplification device. Persons requiring assistance are requested to contact the City Clerk's Office at least 24 hours in advance of the meeting if special arrangements are required. Please call (705) 674-4455, extension 2471. Telecommunications Device for the Deaf (TTY) (705) 688-3919. Copies of Agendas can be viewed on the City's web site at [www.greatersudbury.ca](http://www.greatersudbury.ca).

1. Declarations of Pecuniary Interest

**MANAGERS' REPORTS**

**PAGE NO.**

2. Report dated March 18, 2008 from the Executive Director, Administrative Services regarding Appointment - Municipal Heritage Advisory Panel - Term 2008-2010. **1 - 8**  
**(RESOLUTION PREPARED)**

**(APPLICATIONS FROM CITIZENS FOR MUNICIPAL HERITAGE ADVISORY  
PANEL UNDER SEPARATE COVER)**

**ADJOURNMENT (5:30 P.M.)**

**(RESOLUTION PREPARED)**

**DEPUTY MAYOR DUPUIS  
CHAIR**

**FRANCA BORTOLUSSI  
COUNCIL SECRETARY**

**Request for Decision  
Nomination Committee**



Type of Decision										
Meeting Date		March 26, 2008				Report Date		March 18, 2008		
Decision Requested		X	Yes		No	Priority		X	High	Low
		Direction Only			Type of Meeting		X	Open		Closed

Report Title
Appointments - Municipal Heritage Advisory Panel Term 2008-2010

Budget Impact / Policy Implication	Recommendation
<p>na This report has been reviewed by the Finance Division and the funding source has been identified.</p> <p><b><u>Policy Implication:</u></b></p> <p>The procedure for appointments to the Municipal Heritage Advisory Panel will be made in accordance with Council's Procedure By-law 2006-100.</p> <p><b><u>Budget Impact:</u></b></p> <p>There is no budget impact associated with this Request for Decision.</p>	<p>That Council appoint the following to the Municipal Heritage Advisory Panel for the term ending November 30, 2010 or until their successors are appointed whichever occurs later:</p> <p>Mike Ladyk, OAA and Amber Salich representing the Northern Ontario Society of Architects</p> <p>Oryst Sawchuk representing the Sudbury District Archives Interest Group</p> <p>Sue Thompson, representing Downtown Village Development Corporation</p> <p>Two Members of City Council; and</p> <p>Five citizens with expertise in local history, culture, geography or anthropology.</p>
X Background Attached	Recommendation Continued


**Recommended by the Department**

*B. Monardi for*  
 Caroline Hallsworth  
 Executive Director, Administrative Services

**Recommended by the C.A.O.**

*[Signature]*  
 Mark Mieto  
 Chief Administrative Officer

Date: March 18, 2008

Report Prepared By	Division Review
 Angie Haché City Clerk	

**BACKGROUND**

The following resolution 2007-554 was passed by City Council on December 12, 2007:

“WHEREAS conserving historically and architecturally significant resources is primarily a municipal responsibility;

AND WHEREAS conservation of heritage resources is important as they are an irreplaceable asset and resource which create community pride and identity and benefit both present and future generations;

AND WHEREAS the Official Plan states that Council will consider the establishment of a Municipal Heritage Advisory Panel to assist and advise on heritage matters;

AND WHEREAS establishing a Municipal Heritage Advisory Panel is an investment in the preservation of our community’s heritage legacy;

AND WHEREAS the Ontario Heritage Act provides the framework within which municipalities can act to ensure the conservation of properties of historical and or architectural significance;

THEREFORE BE IT RESOLVED THAT a Municipal Heritage Advisory Panel be established and be comprised of 11 (eleven) members:

- ▶ two local representatives from the Northern Ontario Society of Architects
- ▶ one representative from the Sudbury District Archives Interest Group
- ▶ one representative from the Downtown Village Development Corporation
- ▶ two City Councillors
- ▶ five citizens with expertise in local history, culture, geography or anthropology

AND THAT the Municipal Heritage Advisory Panel be supported by staff from Planning Services and Libraries and Heritage (Museum) Resources.”

**Date: March 18, 2008**

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### **Composition**

The above resolution outlines membership of the Advisory Panel as follows:

1. two local representatives from the Northern Ontario Society of Architects
1. one representative from the Sudbury District Archives Interest Group
2. one representative from the Downtown Village Development Corporation
3. two City Councillors
4. five citizens with expertise in local history, culture, geography or anthropology

The City Clerk's Office has contacted the above-noted agencies and have been provided provided with names from their respective organizations as follows:

- Mike Ladyk, OAA and Amber Salich from the Northern Ontario Society of Architects
- Oryst Sawchuk from the Sudbury District Archives Interest Group
- Susan Thompson, Downtown Village Development Corporation

Recruitment for appointment of citizens to the Municipal Heritage Advisory Panel was done through local newspapers and the City's website. The deadline for submission of applications was March 13, 2008. A copy of applications received has been circulated to Members of Council under separate cover.

### **Term**

The term of the Municipal Heritage Advisory Panel will be for the term ending November 30, 2010 or until their successors are appointed, whichever occurs later.

### **Selection:**

The purpose of this report is to outline the appointment process of citizens to the Municipal Heritage Advisory Panel.

The selection of these positions are to be conducted in accordance with Section 37 of the Procedure By-law.

The voting process to be used will be decided by the Nomination Committee at the outset of the Meeting.

In the event a member of Council requests a vote by paper ballots a supply of ballots has been prepared.

Date: March 18, 2008

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In order to be appointed, the applicant must receive a majority of votes (i.e. if all thirteen Members of Council are present, applications would require seven (7) votes to be appointed.) In the event of an equality of votes, then the successful candidate is to be determined by lot conducted by the Clerk.

Where no applicant receives the majority required for appointment and where two or more applicants are tied with the least number of votes, a special roll call vote shall be taken to decide which of the tied applicants with the least number of votes shall be dropped from the list of names to be voted on in the next vote.

It is always in order for a Member of Council to nominate themselves and to vote for themselves.

Under *Robert's Rules of Order* a nomination does not need a second.

Once the successful candidates have been selected for all positions, then a resolution will be introduced confirming the appointment of the successful candidates.

A copy of Article 37 is attached to this report for the convenience of Members of Council.

**VOTING CHART**  
**Majority Vote**  
**(7 Members of Council are required for quorum)**

<b>Number of Members Present and Voting</b>	<b>Majority Vote</b>
13	7
12	7
11	6
10	6
9	5
8	5
7	4

Date: March 18, 2008

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## ARTICLE 37

### NOMINATION COMMITTEE - CITIZEN APPOINTMENTS

#### 37.1 **Made by Committee of the Whole - Procedure**

Appointments to the various local boards, Advisory Panels and corporations of the City shall be recommended by the Nomination Committee at a meeting called for that purpose. In making such appointments, the procedure set out in this article shall apply unless otherwise provided in a shareholders' declaration.

#### 37.2 **Advertising - position - requirements - to local citizens**

At least thirty (30) days prior to the Committee meeting at which a Citizen appointment is scheduled to be considered, the Clerk shall place an advertisement in a local newspaper to run on at least two occasions and place an advertisement on radio or television or both, as the Clerk deems advisable, on at least one (1) occasion outlining the position to be filled and inviting applications from interested citizens. A copy of each advertisement shall be provided to each Member of the Committee.

#### 37.3 **Applications - in writing - time limitation**

All Citizen applications for appointment must be in writing and received by the Clerk at least four (4) clear days prior to the meeting of the Committee.

#### 37.4 **Applications - qualifying - included - Committee of the Whole Agenda**

Copies of all applications received for each position from qualifying applicants shall be included with the agenda material for the Committee of the Whole meeting concerned.

#### 37.5 **Applicants - qualified - exact number - motion**

Where there are only the exact number of qualified applicants as required for any position or positions, a motion to appoint the applicants to the position or positions concerned shall be presented and voted upon.

#### 37.6 **Applicants - qualified - more than required - selection**

If there are more qualified applicants than positions available, then the Committee shall recommend from the qualified applicants the ones to fill the position or positions concerned.

#### 37.7 **Roll call vote - Committee - taken - regarding applicants**

A roll call vote of the Committee shall be taken with respect to the qualified applicants for each position available.



Date: March 18, 2008

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**37.8 Appointment - determined - by vote - exception**

If upon the first roll call vote no applicant receives the votes of the majority of Members present, the name of the applicant receiving the least number of votes shall be dropped and the Members shall proceed to vote anew and so continue until either an applicant receives the votes of the majority of Members present, at which time such applicant shall be declared to be the recommended candidate; or, it becomes apparent by reason of an equality of votes that no applicant can be recommended by the voting process.

**37.9 Voting - unsuccessful - position selected - by lot**

Where by reason of an equality of votes, it becomes apparent that no applicant can be selected by the voting process, then the recommended applicant shall be the applicant selected by lot by the Clerk.

**37.10 Special vote - applicants tied - least number of votes**

In the case where no applicant receives the majority required for appointment on a roll call vote, and where two or more applicants are tied with the least number of votes, a special roll call vote shall be taken to decide which of the tied applicants with the least number of votes shall be dropped from the list of names to be voted on in the next roll call vote.

**37.11 Staff Member - appointment - conditions**

Except where prohibited by law, the Committee may recommend the appointment of a Member of staff to a local board or outside agency in the place of a Member of Council when no Member of Council wishes to be appointed.

**37.12 Further votes**

If no person receives more than half the votes, the Clerk shall take another vote, excluding the person who received the fewest votes in the previous vote; if two or more persons received the fewest votes, the Clerk shall choose the person to be excluded by lot.

**37.13 Term of Appointment - Citizens**

Citizens appointed by the Committee to Advisory Panels, local boards and committees shall be appointed for the term of office coinciding with the term of Council, or the terms set out in such appointments, and until their successors are appointed unless otherwise provided by Council, the Committee or by law.

**37.14 Council Appointments - ballots**

At the first regular meeting of a new Council, or as soon thereafter as is reasonable, Council shall appoint Members to Committees by way of simultaneous, written, signed ballots which will be read aloud by the Clerk and recorded in the minutes.

Date: March 18, 2008

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37.15 **Council Appointments - destruction of ballots**

These ballots, as well as ballots used for simultaneous roll-call votes generally, may be destroyed by the Clerk and need not be retained following the confirmation of the minutes.

**EXAMPLES OF TIE VOTES  
(All Members of Council Present - Four Nominees)**

Candidate	Votes Received
A	6
B	4
C	3
D	0

**Result: Candidate D is dropped from the next vote.**

Candidate	Votes Received
A	5
B	4
C	3
D	1

**Result: Candidate D is dropped from the next vote.**

**EXAMPLES OF VOTES  
(All Members of Council Present)  
(Three Nominees Remaining)**

Candidate	Votes Received
A	6
B	4
C	3

**Result: Candidate C is dropped from the next vote.**

Date: March 18, 2008

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Candidate	Votes Received
A	5
B	3
C	3
D	1

**Result:**

1. Candidate D is dropped.
2. A special roll call vote is taken to decide which of the tied Candidates B or C shall be dropped from the list of names to be voted on in the next roll call vote.
3. Then a roll call vote shall be taken of the remaining two Candidates: A and one of B or C.

**THE CONSEQUENCES OF SAMPLE TIE VOTES  
(All Members of Council Present - Five Nominees)**

Candidate	Votes Received
A	3
B	4
C	2
D	2
E	2

**Result:**

1. A special roll call vote is taken to decide which of the tied Candidates C, D, or E shall be dropped from the list of nominees to be voted on in the next roll call vote.
2. Then a roll call vote shall be taken of the remaining four Candidates: A, B and two of C, D or E.

**Date: March 18, 2008**

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**THE CONSEQUENCES OF SAMPLE ZERO VOTES  
(All Members of Council Present - Six Nominees)**

Candidate	Votes Received
A	4
B	4
C	2
D	3
E	0
F	0

**Result:**

- 1. Candidates E and F are dropped from the next vote.**
- 2. Then a roll call vote shall be taken of the remaining four Candidates: A, B, C and D.**